

## PAC MEETING MINUTES

December 17th, 2015

Attendance: Christine O, Leni, Ali, Valerie, Corrinna, Erika and Sharon.

Meeting was called to order at ~6:30 pm by Christine. A quorum was not immediately present so we skipped forward to the Principal's Report. During the report a quorum was formed.

**PRINCIPAL'S REPORT:** Mrs. Cooley provided an electronic copy of her report which follows. Any further discussion or comments regarding a topic has been added in **BOLD**.

PAC Meeting

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Fri., Dec. 18 – last day of school

Dec. 19-Jan.3 – Winter Break

Mon., Jan. 4 – first day back at school

Wed., Jan. 6 – hot dog day

Fri., Jan. 8 – Carr/Brennan to Stake Lake

Mon., Jan. 11 – skating – Carr/Caissie

Wed., Jan 13 – pizza day

- Skating – Jorgenson/Cinel
- Gymnastics – Bojesen
- First Nations students skiing
- Westsyde Secondary Band performance 1:40pm
- First Nations Mug'n'Muffin

Thurs., Jan. 14 – At Home Alone 3-5:30 in the library

Fri., Jan. 15 – PINK Day

Mon., Jan. 18 – skating – Jensen/Noble

Wed., Jan 20 – skating – Jorgenson/McCauley

Thurs., Jan. 21 – spaghetti day

Fri., Jan. 22 – Non-instructional Day

Wed., Jan. 27 – Senor Froggy lunch

- Skating – Jorgenson/Cinel
- Gymnastics – Bojesen
- First Nations Mug'n'Muffin

Fri., Jan. 29 – assembly – Strings etc.

- 1) Mother Goose Program – January 11-March 7 from 9-10am in the mezzanine
- 2) FSA – for grade 4 and 7 begin January 11<sup>th</sup>.
- 3) Satisfaction Survey for grade 4 and 7 parents and students will be taking place in the new year. Information for those parents will be forthcoming.
- 4) Hands Off blitz was successful. Our front windows are covered with hands given to students for appropriate Hands Off behavior. They will receive an extra recess on Friday, December 18<sup>th</sup> from 2-2:15pm
- 5) Math Support – Mrs. Carr just finished the first round of One-to-One secondary math buddies for DT students. She has also introduced staff to websites that are fun and useful for introducing and practicing math concepts.
- 6) Student Population – we will be at 413 students as of January 4, 2015.

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- 7) BCEdPlan : in-servicing for district teachers is planned for January 22 and April 4. At the school time will be provided for teachers to meet in grade groups to work on this as well.
- 8) Westsyde Family of Schools: all schools in the Westsyde zone will be taking part in a zone staff meeting on January 11<sup>th</sup>. The group will be looking at ways to have staff and students work together as a Westsyde family.

I want to wish everyone a very Merry Christmas and a Happy New Year! Thank you for welcoming me to the DT school community. I look forward to working with you in the new year. Have a safe and fun holiday!

### **END OF PRINCIPAL'S REPORT**

**MOTION by Christine that the minutes from the November PAC meeting be accepted as posted, 2<sup>nd</sup> by Ali. CARRIED**

There were no additions to the agenda.

### **TEACHER LIAISON:**

Ali reported that Mrs. Noble wanted to come to the January PAC meeting to present a request regarding books for her classroom.

At this time Ali also expressed concern regarding the food handling of the Farm to Table lunches during distribution. As she took the Food Safe course, she noticed that distributors are still not wearing gloves when handling the food and the utensils for distribution are not being handled properly (ie, utensils being placed directly on a trolley's surface). She reported that she has mentioned this before at previous PAC meetings and feels that it needs to be corrected. Another parent suggested that there are some low cost, all day, Food Safe courses offered via the district and perhaps this could be offered as an opportunity for parents to become educated regarding Food Safe practices. Sharon said she would have it put in the newsletter to see if parents showed interest in the course. It was also clarified that the Farm to Table distributors were all parent volunteers and that there were no students involved in distributing the food.

### **DPAC REPORT:**

Valerie reported that she was reporting on the November DPAC meeting.

Scooters - the question was brought up at the November DPAC meeting as to what other schools have done regarding scooter storage. Sharon read an email from Karl DeBruin regarding how schools throughout the district handled scooter storage. See attached email. Basically

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schools handled this in many different ways and Mr. DeBruin said he would do further research regarding scooter racks. Sharon said she would also follow up with the District purchasing department.

Val also reported that there were 2 vacancies coming up in the DPAC executive, the Chair and Vice-Chair positions.

Val also reported that there is not currently a new Superintendent yet, however, the District has initiated a Canada-wide search in order to fill the position.

### **TREASURER'S REPORT:**

Leni reported that we have healthy bank balances in both our accounts. The Gaming account has a balance of \$21,000 and the General account a balance of \$22,400. Leni reported that the Pointsettia fundraiser raised approximately \$900. The Purdy's fundraiser is not quite complete yet as we have not received the final cheque from Purdy's for the online sales. Also the hot lunches money is still not quite complete as we still have some expenses yet to come in January and there are still some outstanding balances from parents that have not yet paid for their hot lunches orders. Christine has emailed these user accounts several times to remind them that there is still a balance owing. The hot lunches web site will not allow these users to re-order in January if there is still a balance owing. Leni also reported that the Donation Drive amount that has been deposited does not match the reported amount donated at the last PAC meeting. It is about \$100 short. A parent suggested that the reported value included a donation that had not yet been made and since that time may not have actually been donated.

It was also reported that PAC has not yet received an invoice for the Leveled Literacy Intervention program that PAC agreed to pay up to \$2100 for in November of 2014. Sharon will check into this for us. Leni also reported that PAC has a stale-dated cheque out to Bowlertime from last year that has yet to be cashed. Christine said that she would call and ask Bowlertime about this cheque.

### **FUNDRAISER COMMITTEE:**

**Dunes Spring Function:** Sharon reported back to the PAC in regards to the District's position on a fundraiser being held at the Dunes for the school. She said that the District had no issues holding a fundraiser for the school at the Dunes so long as there are no children present at the function (ie students working a coat check).

Corrinna said that no profit would be made off the sale of alcohol at the function, all proceeds for the school would be made from ticket sales, 50/50 tickets and the silent auction. She also

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suggested that as Stephanie from Bumble and Bean offered to provide babysitting services by donation, perhaps some Grade 6 and 7 students could help out with babysitting as it would be at a different location from the event.

Christine expressed concern about the children getting home safely as parents would be picking them up after having drinks at the PAC fundraiser which could be a liability issue for PAC if something were to happen. Corrinna offered that there could be some volunteers put in place to offer a type of service similar to Operation Red Nose to get parents and children home safely. A parent had a question of what Operation Red Nose was and it was explained that a pair of volunteers would go and pick up the parent's car and the parents from the function and one volunteer would drive the parent's vehicle and the other would drive the other car and they would then go pick up the kids and drive everyone back home. Another parent expressed concern about having the responsibility of getting other people's kids and vehicles back home safely and said that they would not be comfortable participating in this type of service. Sharon suggested that perhaps to ease liability pressure off of the PAC, to eliminate the child minding portion of the evening, so that parents were 100% responsible for the care of their children and themselves. It was asked what date this was tentatively planned for and Corrinna said it was February 20<sup>th</sup>. As this doesn't give a lot of time to prepare it was asked if perhaps this event could be pushed to later on in the year (ie May or June). There was some discussion around that time of year being very busy for parents with kids in Spring activities. Another parent asked to be reminded of the costs of the event. Corrinna said that there was a \$158 clean up fee and a \$400 entertainment fee that would have to be covered by the PAC.

**MOTION by Corrinna that PAC host a Spring Fundraiser Event on February 20<sup>th</sup> at the Dunes. 2<sup>nd</sup> by Leni.**

**Discussion:** There was a question regarding if a minimum number of tickets needed to be sold. Corrinna said that there was no minimum limit, PAC was just to supply the Dunes with a final count 3 days before the event. Further discussion followed in which it was reported that the event would be open to the public, that the event would be advertised in the school newsletter, on the website and facebook page as well as having posters put up around the neighbourhood. A parent suggested that it would not be fair to have Coralee receiving phone calls at the school regarding the event as the event would not have anything to do with the school. Corrinna said that she could be the contact person for the event. A parent asked what the projected profit would be from the event and although Corrinna didn't have the exact numbers with her, a previous event similar to this one put on for the WCDS made over \$2000 with around 168 people in attendance. Ali suggested that it seemed parents were still unsure about holding an event like this so it might be best to hold off until the January PAC meeting, where more parents may be present and there would most likely not be any planning occurring over the Christmas break

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anyway. It was also suggested the January PAC meeting be moved up to an earlier date to give the event more time for organizing if it is approved. It was agreed that this **MOTION BE TABLED** until the January meeting.

**Food Days for February to May:** Christine reported that last year the school calendar allowed for 2 chopped leaf days to be added to the hot lunch menu, however, this year there are only 4 available weeks in each month (except March for Spring Break) and no room to add Chopped leaf unless we have 2 PAC hot lunches in one week. Leni asked if this would be a problem regarding the District's hot lunch contractors and Sharon said that the contract doesn't apply to our situation because we do not have a daily hot lunch program.

**MOTION** by Leni that PAC add Chopped Leaf Days to the February to May hot lunch menu. 2<sup>nd</sup> by Ali. **Discussion:** Christine wondered if teachers had a preference for which day might work best for a 2<sup>nd</sup> hot lunch day in the week, either Monday or Friday and Ali said that she would poll the teachers and the day could be decided on in January.

**CARRIED**

### **OLD BUSINESS:**

**Track and Field format:** Tabled

**Waste Stations:** Leilani was not present so there was no Waste Station update.

**Scooter Rack update:** Sharon checking with District purchasing as per previous discussion.

**Plaque or Bench for Krystina:** Christine presented an idea about possibly having a "Friend Bench" installed in the playground in Krystina's name. A friend bench is where kids would go if they did not have anyone to play with at recess or lunch and other kids could then invite them to play if they saw them on the bench. Christine wondered if the Leadership Group at the school would take on upkeep of the bench and possibly paint it every year. It could be known as the "Tina Bench" or her name or initials could be painted on the bench each year by the leadership group. Sharon also mentioned that if we do something in memoriam of Krystina, we would create a precedent that PAC would offer additional memorials if our school was unfortunate enough to lose another student. Another parent again brought up the concern about vandalism to the bench and it was discussed that studies have shown that an object that is already painted on is less likely to be vandalized than a plain object. Ali said she would bring the idea to the next staff meeting.

**Crazy Carpets:** Ali bought 16 new crazy carpets for the school for \$42.

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**At Home Alone:** - Christine reported that the At Home Alone course set up for David Thompson by the YMCA on January 14<sup>th</sup> is already FULL. A parent asked what ages of students could go to the course and Christine said that the course was for kids who were at least turning 10 by the end of 2016. The parent asked what the Ministry age was for kids to be at Home Alone and it was said that the age is 10 for kids to be home alone. It was clarified that they were not babysitting other children at this age, just a course for them to take care of themselves when home alone.

**Closing** - It was asked if, for the next meeting, PAC could have some feedback on the Craft Fair that was held on December 13<sup>th</sup>.

**Next meeting Tuesday, January 12, 2016 at 6:30 pm.** (Earlier date, 2<sup>nd</sup> Tuesday back from break)

(Minutes recorded by: Christine Ony)